

### (914) 669-5414 Fax (914) 669 5414

## To Parents/Guardians of students Middle/High School:

We are excited to announce that we are now offering the convenience of online Student Information and Beginning of School Year Forms for approval through FamilyID (<u>www.familyid.com</u>). FamilyID is a secure registration platform that provides you with an easy, user-friendly way to receive information. When you register through FamilyID, the system keeps track of your information in your FamilyID profile. If you are already enrolled in FamilyID through Athletics, you do not need to create a new username and password.

## **REGISTRATION PROCESS:**

# A parent/guardian should register by clicking on this link: <u>https://familyid.com</u>

## Follow these steps:

- 1. To find your program, click on the link provided by the Organization above and select the registration form under the word **Programs**.
- 2. Next click on the green **Register Now** button and scroll, if necessary, to the **Sign Up/Log In** green buttons. If this is your first time using FamilyID, click **Sign Up. Click Log In, if you already have a FamilyID account.**
- 3. **Sign Up** for your secure FamilyID account by entering the account owner First and Last names (parent/guardian), E-mail address and password. Select the agreement to the FamilyID Terms of Service. Click **Sign Up**.
- 4. You will receive an email with a link to activate your new account. (If you don't see the email, check your email filters (spam, junk, etc.).
- 5. Click on the link in your activation E-mail, which will log you in to FamilyID.com
- 6. Once in the registration form, complete the information requested. All fields with a red\* are required to have an answer.
- 7. Click the **Save & Continue** button when your form is complete.
- 8. Review your registration summary.
- 9. Click the green **Submit** button. After selecting 'Submit', the registration will be complete. You will receive a completion email from FamilyID confirming your registration.

At any time, you may log in at <u>www.familyid.com</u> to update your information and to check your registration(s). To view a completed registration, select the 'Registration' tab on the blue bar.

### FAMILY ID SUPPORT:

- If you need assistance with registration, contact FamilyID at: <u>888-800-5583 x1or support@familyid.com</u>.
- FamilyID also offers online chat during business hours.
- Support is available 7 days per week and messages will be returned promptly.